BOARD OF GOVERNORS MEETING
PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE
JANUARY 19, 2011
1:00 P.M.

PUBLIC MEETING

IN ATTENDANCE: Eugene Washington (Chair), Steve Lipstein (Vice Chair), Debra Barksdale, Kerry Barnett, Lawrence Becker, Carolyn Clancy, Francis Collins, Allen Douma, Arnold Epstein, Christine Goertz, Leah Hole-Curry, Gail Hunt, Robert Jesse, Harlan Krumholz, Richard Kuntz, Sharon Levine, Freda Lewis-Hall, Grayson Norquist, Ellen Sigal, Harlan Weisman, Robert Zwolak.

GUESTS: Pat Nichols (TMC), Laura Skoff (TMC), Shar'on Barclay (TMC), Becky Watt Knight (GYMR), Art Herold (Webster, Chamberlain & Bean), Bill Hubbard (TMC) and General Public.

1. **CALL TO ORDER**
   Dr. Washington called the meeting to order at 1:06 p.m. and welcomed in-person public attendees and listeners on the conference phone line.

2. **APPROVAL OF MINUTES (11/23/2010)**
   Action: There was a motion and second to approve the Minutes; approved.

3. **PCORI PROJECT FUNDING**
   Mr. Kuntz presented a report from the program development committee that outlined a process of soliciting, reviewing and funding research grants. The presentation summarized a draft charter, strategic imperatives, initial funding priorities, an overview of the committee process, and a draft timeline. A general board discussion followed the presentation.

4. **PUBLIC COMMENTS**
   A. Elizabeth McGlynn of Academy of Health
   B. Lenore Arab of University of California, Los Angeles
   C. Michael Haenggi of Integrated Health Economics

5. **ADJOURNMENT**
   The meeting adjourned at 3:05 p.m.

BOARD OF GOVERNORS MEETING
PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE
JANUARY 20, 2011
7:30 A.M.

PUBLIC MEETING

IN ATTENDANCE: Eugene Washington (Chair), Steve Lipstein (Vice Chair), Debra Barksdale, Kerry Barnett, Lawrence Becker, Carolyn Clancy, Francis Collins, Allen Douma, Arnold Epstein, Christine Goertz, Leah Hole-Curry, Gail Hunt, Robert Jesse, Harlan Krumholz, Richard Kuntz, Sharon Levine, Freda Lewis-Hall, Grayson Norquist, Ellen Sigal, Harlan Weisman, Robert Zwolak.

GUESTS: Pat Nichols (TMC), Laura Skoff (TMC), Shar'on Barclay (TMC), Becky Watt Knight (GYMR), Art Herold (Webster, Chamberlain & Bean), Bill Hubbard (TMC) and General Public.

1. **CALL TO ORDER**
   Dr. Washington called the meeting to order at 8:01a.m. and welcomed in-person public attendees and listeners on the conference phone line.

2. **PUBLIC AFFAIRS & COMMUNICATIONS REPORT**
   Ms. Levine presented an update on the activities of the committee, including development of a charter and a work plan.
   Action: There was a motion and second to approve the charter; approved.
   Action: There was a motion and second to approve the work plan; approved.

3. **PROGRAM DEVELOPMENT COMMITTEE REPORT**
   Mr. Kuntz presented a report from the program development committee that outlined a process of soliciting, reviewing and funding research grants. The presentation summarized a draft charter, strategic imperatives, initial funding priorities, an overview of the committee process, and a draft timeline. A general board discussion followed the presentation.

4. **PUBLIC COMMENTS**
   Jenny Gaffnee – Avalear Health
   Manuel Vladimir, M.D. – University of California, Los Angeles.

5. **FINANCE AND ADMINISTRATION REPORT**
   Mr. Barnett presented the following for review and discussion:

   A. Committee charter
   Action: There was a motion and second to approve the charter; approved.
   B. Budget for period through March 31, 2011

Action: There was a motion and second to approve the budget; approved.

C. Policies and Procedures

1. Conflicts of Interest Policy – Following discussion of this draft policy, consensus was that additional review and work is needed.
Action: None

2. Record Retention Policy
Action: There was a motion and second to approve the record retention policy; approved.

3. Whistleblower Policy
Action: There was a motion and second to approve the whistleblower policy; approved.

4. Meetings Policy
Action: There was a motion and second to approve the meetings policy; approved.

6. ADJOURNMENT

The meeting adjourned at 11:35a.m.