



Board of Governors Meeting via Teleconference / Webinar

Tuesday, June 19, 2018

12:00 pm – 1:30 pm ET

Board Members Present:

Grayson Norquist, MD, MSPH, *Chairperson*; Kerry Barnett, JD, *Vice Chairperson*; Debra Barksdale, PhD, RN; Larry Becker; Francis D. Chesley, Jr., MD (*designee for Gopal Khanna*); Francis Collins, MD, PhD; Leah Hole-Marshall, JD; Gail Hunt; Sharon Levine, MD; Freda Lewis-Hall, MD; Barbara McNeil, MD, PhD; Robert Zwolak, MD, PhD

Board Members Absent:

Allen Douma, MD; Alicia Fernandez, MD; Christine Goertz, DC, PhD; Russell Howerton, MD; Harlan Krumholz, MD, SM; Richard Kuntz, MD, MSc; Ellen Sigal, PhD; Kathleen Troeger, MPH

MINUTES

Agenda Item	PCORI Speakers
Call to Order, Roll Call, and Welcome - Grayson Norquist, MD, MSPH, <i>Chairperson and Jean Slutsky, PA, MSPH, Chief Engagement & Dissemination Officer</i>	Dr. Norquist chaired and opened the meeting, welcomed all to the meeting of the PCORI Board of Governors and read the Chair Statement on Conflict of Interest. Jean Slutsky then reviewed the meeting agenda.
Consider for Approval: Minutes of the May 22, 2018 Board Meeting - Grayson Norquist, MD, MSPH	<i>The following motion was made by Gail Hunt and seconded by Robert Zwolak.</i> Motion: Approve the Minutes of the May 22, 2018 Board Meeting. <i>Approved by a majority vote of the Board by voice vote (no opposed, no abstentions)</i>
Consider for Approval: Update of PCORI Governing Documents - Kerry Barnett, JD, <i>Chair, Governance Committee and Mary Hennessey, Esq., General Counsel</i>	Kerry Barnett reminded the Board that each Committee annually reviews its charter and the charters of the Advisory Panels whose activities are overseen by the respective Committees so the charters continue to accurately reflect the current work of the Committee or Panel. Additionally, changes to the charters or Bylaws may be recommended periodically by the Governance Committee which reviews for governance issues. Mary Hennessey highlighted the proposed significant changes to governing documents including PCORI's Bylaws, as well as charters for the Strategy and other Committees, and charters for two Advisory Panels. In addition, the Scientific Publications Committee was proposed to be sunset and its responsibilities subsumed into the EDIC Charter. Proposed changes included revisions to: ensure consistency in governance language throughout the Bylaws and Charters; include language consistent with DC Nonprofit Law; and to reflect current and updated Committee and Advisory Panel

	responsibilities. Some proposed changes are to incorporate language in the Bylaws regarding the appointment of Board and Methodology Committee members to be consistent with the way GAO exercises its appointment authority. The following proposed motion was presented to the Board for consideration: That the PCORI Board of Governors approve each of the following: • Adoption of the following proposed governing documents: ○ Amended PCORI Bylaws ○ Revised Charters for the following Committees: ▪ Methodology Committee (MC) ▪ Strategy Committees: • Engagement, Dissemination and Implementation Committee (EDIC) • Research Transformation Committee (RTC) • Science Oversight Committee (SOC) ▪ Selection Committees (SC) ▪ Finance and Administration Committee (FAC) ▪ Executive Committee ▪ Governance Committee ○ Revised Charters for the following Advisory Panels: ▪ Healthcare Delivery and Disparities Research (HDDR) and ▪ Clinical Effectiveness and Decision Science (CEDS) • Sunset of the Scientific Publications Committee Charter and dissolution of the Scientific Publications Committee. <i>The following motion was made by Barbara McNeil and seconded by Freda Lewis-Hall:</i> Motion: Approve the proposed motion. <i>Approved by a majority vote (more than two-thirds) of the voting Board members by roll call vote (12 in favor; 0 opposed; 0 abstentions)</i>
Consider for Approval: Proposed Slate for Cycle 2 2017 Shared Decision Making Approaches in Practice Settings PFA - Debra Barksdale, PhD, Engagement, Dissemination, and Implementation Committee (EDIC) Chair and Jean Slutsky, PA, MSPH, Chief Engagement and Dissemination Officer	Dr. Barksdale noted EDIC’s support for the proposed slate of <i>Cycle 2 2017 Shared Decision Making (SDM) Approaches in Practice Settings PFA</i> and then introduced Jean Slutsky to present the slate. Ms. Slutsky then provided a brief overview of the funding announcement, including objective, eligibility, expected award costs and funds available) and short descriptions of the four projects on the slate being recommended by EDIC for funding. Two of these projects propose to implement SDM strategies formally tested and demonstrated to be effective in PCORI-funded studies. These projects are titled “Tailored Implementation of a Decision Support Strategy for Left Ventricular Assist Devices” and “Implementing an Individualized Lupus Nephritis Patient Decision Aid for Immunosuppressive Drugs”. The other two projects

	propose to incorporate new evidence from PCORI-funded studies into existing and tested SDM strategies and then implement the updated strategies. These projects are titled “Multi-Component Implementation of SDM for Uterine Fibroids across Socioeconomic Strata” and “Using PCORI Data to Drive Better Decisional Quality for Men with Localized Prostate Cancer”. The anticipated total award amount for the recommended slate of 4 awards totals \$8.4million. Ms. Slutsky explained that the \$8.4M total is an increase over the anticipated \$6.5M per cycle for this PFA because only 1 PFA cycle (not 2) will be available in FY2018 due to timing. <i>The following motion was made by Larry Becker and seconded by Kerry Barnett:</i> Motion: Approve funding for the recommended slate of awards from the Cycle 2 2017 Implementation of Effective Shared Decision Making Approaches in Practice Settings PFA <i>Approved by a majority vote of the voting Board members by roll call vote (8 in favor; 0 opposed; 0 abstentions; 4 recusals, Sharon Levine, Barbara McNeil, Grayson Norquist and Robert Zwolak)</i>
FY2018 Mid-Year Financial Review - Larry Becker, Chair, Finance and Administration Committee (FAC) and Regina Yan, MA, Chief Operating Officer	Larry Becker and Regina Yan presented the Mid-Year Financial Review for Board discussion. The FY2018 Mid-Year Financial review included an overview of PCORI’s estimated revenue and expenditures and PCORI’s cash balance and outstanding award obligations as well as a review of the FY2018 budget versus actuals for PCORI based on the first six months of FY2018 (October 1, 2017 – March 31, 2018). Ms. Yan noted the variance between the FY2018 budget and actuals for the period was 20%, which is largely attributable to lower than projected award payments during this reporting period. She noted PCORI expects the invoices will come in at later date, and that PCORI will adjust future budgets for award expenditures to reflect these dynamic payment shifts. There were no additional questions following the presentation.
Wrap up and Adjournment - Grayson Norquist, MD, MSPH	Meeting ended at 12:50 pm

Minutes were approved by the PCORI Board of Governors 07-24-2018